

# Home Med Documentation – Documentation of Unknown Detail Home Meds

## Purpose

To provide clinicians with a quick reference guide for documenting home medications in the Home Med routine in OM, when details of the medication are unknown.

This allows clear documentation of home medications as one single source.

## Audience

All clinicians that document home medications

## Version Control

Version	Date	Author	Changes Made
1.0	07-Nov-2025	Lorna Hanna	Initial draft

# Home Med Documentation - Documentation of Unknown Detail Home Meds

This guide outlines the steps for entering a home med as **option 1 'Unconfirmed'** or **option 2 'Complex Directions'**, to allow documentation of home medications when details are not confirmed/ unknown

## Option 1: Entering home medication as 'Unconfirmed' e.g. if common dose or likely dose known, but patient unsure/further confirmation needed

The screenshot shows a search interface for 'bisoprolol 1.25mg tablets'. At the top right are buttons for 'Exit', 'Queue', and 'Queue & Exit'. Below the title bar is a search bar containing 'bisoprolol' and a 'Formulary' dropdown menu. To the right of the search bar is a 'Free Text' button. On the left side, there is a navigation menu with 'Search', 'Modify Order', 'Monographs', and 'Reference'. The search results list several options, with '1.25 mg (1 tab) Oral OD' selected and highlighted in green. Other options include 'bisoprolol 10mg tablets', 'bisoprolol 2.5mg tablets', 'bisoprolol 3.75mg tablets', and 'bisoprolol 5mg tablets'.

Search for drug name & select appropriate string if likely dose known (dosing details can be edited once selected)

The screenshot shows the medication order entry interface for 'bisoprolol 1.25mg tablets'. At the top right are buttons for 'Exit', 'Queue', and 'Queue & Exit'. Below the title bar is a 'Return to Search' button. The main area is divided into sections for '\*Dose', '\*Route', and '\*Frequency'. The '\*Dose' section has a dropdown menu showing '1.25 mg (1 tab)'. The '\*Route' section has buttons for 'Oral', 'OD', and 'PRN'. The '\*Frequency' section has a dropdown menu. Below these sections are input fields for 'Reason for Use', 'Problem', 'Diagnosis Code', 'Rx Instructions', 'Ordering Provider', 'Patient Comments', and 'Source'. At the bottom, there is a 'Last Taken' section with buttons for 'Today', 'Yesterday', 'Calendar', and 'Unknown'.

Exit **Queue** Queue & Exit

**bisoprolol 1.25mg tablets**

Return to Search

**Modify Order**

Monographs

Reference

\*Dose: **1.25 mg (1 tab)** \*Route: **Oral** \*Frequency: **OD** **PRN**

Reason for Use

Problem

Diagnosis Code

Rx Instructions

Ordering Provider

**Patient Comments** Patient unsure of dose

Source

Last Taken: Today Yesterday Calendar Unknown

Enter patient comment e.g. 'Patient unsure of dose'

**Home Meds** PHATEST,WORKFLOW06 73 M 13/09/1952 Allergy/Adv: Other - latex Cancel Save

Search

Active Medications

bisoprolol 1.25mg tablets New

1.25 mg Oral OD

**Taking** Last Taken

Today Yesterday Calendar Unknown

Patient Comments: Patient unsure of dose

**gabapentin 100mg capsules**

300 mg Oral OD PRN for neuro pain

New Rx entered on Discharge

**ibuprofen 200mg tablets**

200 mg Oral TDS PRN for Pain

Click 'Taking'

History **Home Meds** PHATEST,WORKFLOW06 73 M 13/09/1952 Allergy/Adv: Other - latex Cancel Save

Search

Active Medications

bisoprolol 1.25mg tablets New

1.25 mg Oral OD

**Taking** Last Taken

Today Yesterday Calendar Unknown

**Unconfirm**

- Not taking - On hold
- Not taking - Entered in error
- Not taking - Other reason

**gabapentin 100mg capsules**

300 mg Oral OD PRN for neuro pain

New Rx entered on Discharge

**ibuprofen 200mg tablets**

200 mg Oral TDS PRN for Pain

Select 'Unconfirm' - this puts the home med entry into an unconfirmed status which appears in reconciliation as unconfirmed and cannot be reconciled in this status (can be changed to taking when dosing is confirmed with patient)

**Home Meds** PHATEST,WORKFLOW06 73 M 13/09/1952 Allergy/Adv: Other - latex Cancel Save

Search

Active Medications

500 mg Oral EVERY 8 HOURS  
Take for 5 days to complete course  
New Rx entered on Discharge

**? bisoprolol 1.25mg tablets** New

1.25 mg Oral OD

Taking Not Taking Last Taken

Today Yesterday Calendar Unknown

*Patient Comments*  
Patient unsure of dose

**gabapentin 100mg capsules**

300 mg Oral OD PRN  
for neuro pain  
New Rx entered on Discharge

Red ? Appears to indicate that this is not confirmed and patient comments are visible

## Option 2: Entering as 'Complex directions' & 'Unconfirmed' when dosing details are completely unknown

Exit Queue Queue & Exit

**bisoprolol 1.25mg tablets**

Search  **Formulary**

Modify Order

Monographs

Reference ?

- ✓  1.25 mg (1 tab) Oral OD
- > bisoprolol 10mg tablets
- > bisoprolol 2.5mg tablets
- > bisoprolol 3.75mg tablets
- > bisoprolol 5mg tablets

Search drug & select any string

Exit Queue Queue & Exit

**bisoprolol 1.25mg tablets**

Return to Search

Modify Order

Monographs

Reference

1.25 mg (1 tab)

2.5 mg (2 tabs)

3.75 mg (3 tabs)

5 mg (4 tabs)

Complex Directions

Complex

See Taper

See Protocol

Source

Last Taken

Today Yesterday Calendar Unknown

Click on dose and then 'Complex Directions', 'Complex'

Exit Queue Queue & Exit

**bisoprolol 1.25mg tablets**

Return to Search

Warning: Dose checking is NOT provided for Complex Directions.

Modify Order

Monographs

Reference ?

orally  once a day

Reason for Use

Problem

Diagnosis Code

\*Rx Instructions

Ordering Provider

Patient Comments

Remove the unknown details by clicking the 'x' next to the unknown dosing info e.g. route, freq

Exit Queue **Queue & Exit**

**bisoprolol 1.25mg tablets**

Return to Search

**Warning: Dose checking is NOT provided for Complex Directions.**

**Modify Order**

\*Dose \*Route \*Frequency

Complex Complex Complex PRN

Reference **pt unsure of dosing**

Reason for Use

Problem

Diagnosis Code

\*Rx Instructions

Ordering Provider

Patient Comments

Enter info into free text box e.g. 'pt unsure of dosing' & queue & exit

**Home Meds** Cancel Save

PHATEST,WORKFLOW06 73 M 13/09/1952 Allergy/Adv: Other - latex

Search

Active Medications

500 mg Oral EVERY 8 HOURS  
Take for 5 days to complete course  
New Rx entered on Discharge

bisoprolol 1.25mg tablets New  
pt unsure of dosing;  
**Taking**  **Last Taken**  
Today Yesterday Calendar Unknown

**gabapentin 100mg capsules**  
300 mg Oral OD PRN  
for neuro pain  
New Rx entered on Discharge

Click Taking

**Home Meds** Cancel Save

PHATEST,WORKFLOW06 73 M 13/09/1952 Allergy/Adv: Other - latex

Search

Active Medications

500 mg Oral EVERY 8 HOURS  
Take for 5 days to complete course  
New Rx entered on Discharge

bisoprolol 1.25mg tablets New  
pt unsure of dosing;  
**Taking** **Unconfirm**  
Today Yesterday Calendar Unknown

Not taking - On hold  
Not taking - Entered in error  
Not taking - Other reason

**gabapentin 100mg capsules**  
300 mg Oral OD PRN  
for neuro pain  
New Rx entered on Discharge

Select 'Unconfirm' - this puts the home med entry into an unconfirmed status which appears in reconciliation as unconfirmed and cannot be reconciled in this status (can be changed to taking when dosing is confirmed with patient)

**Home Meds**  
PHATEST,WORKFLOW06 73 M 13/09/1952 Allergy/Adv: Other - latex

Search

Active Medications

500 mg Oral EVERY 8 HOURS  
Take for 5 days to complete course  
New Rx entered on Discharge

**? bisoprolol 1.25mg tablets** New  
pt unsure of dosing;  
Taking Not Taking Last Taken  
Today Yesterday Calendar Unknown

**gabapentin 100mg capsules**  
300 mg Oral OD PRN  
for neuro pain  
New Rx entered on Discharge

Red ? Appears to indicate that this is not confirmed and complex direction indicating unknown dosing details are visible