Expanse Tip Sheets

Completing a VTE Assessment
Consultants / Resident Doctor

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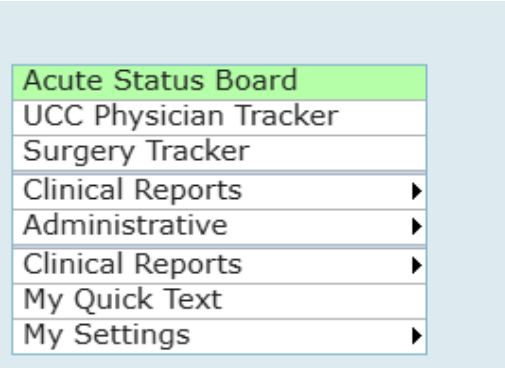
Indications

1. All **Adult** Medical and Surgical inpatients, and **Paediatric i**npatients aged over 16 years old
    - At admission,
    - Within 24 hours post admission
    - At least every 7 days thereafter

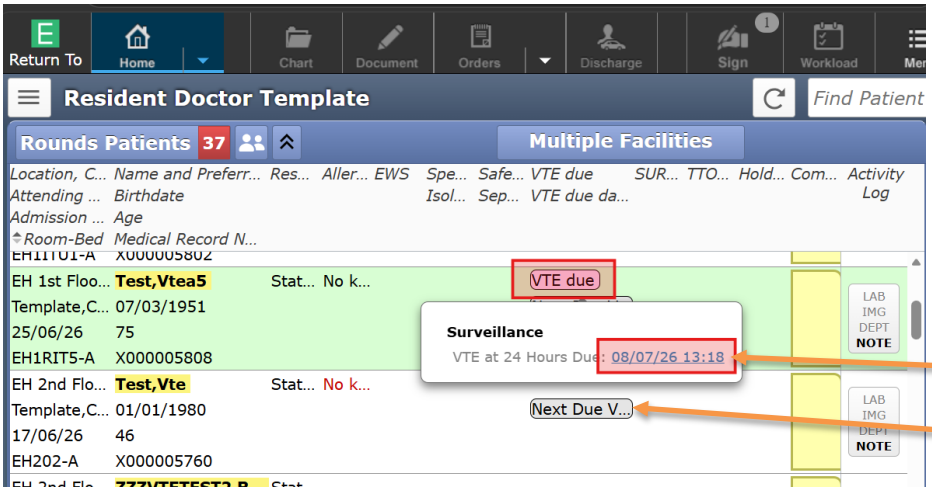
2. All **Pregnant** patients, from conception to 6 weeks post delivery
    - At admission
    - Within 6 hours post-delivery if admitted for labour

3. **Day Case** patients
    - A VTE risk assessment should be completed where the consultant deems it clinically necessary, taking into account the patient's individual risk of VTE.
    - All day case patients who remain in hospital overnight must undergo a VTE risk assessment once the decision to admit overnight has been made.

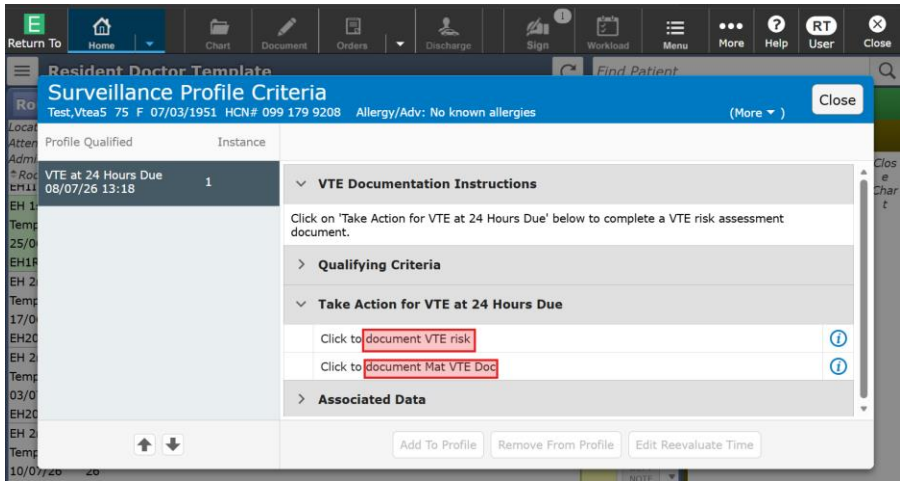
Notifications



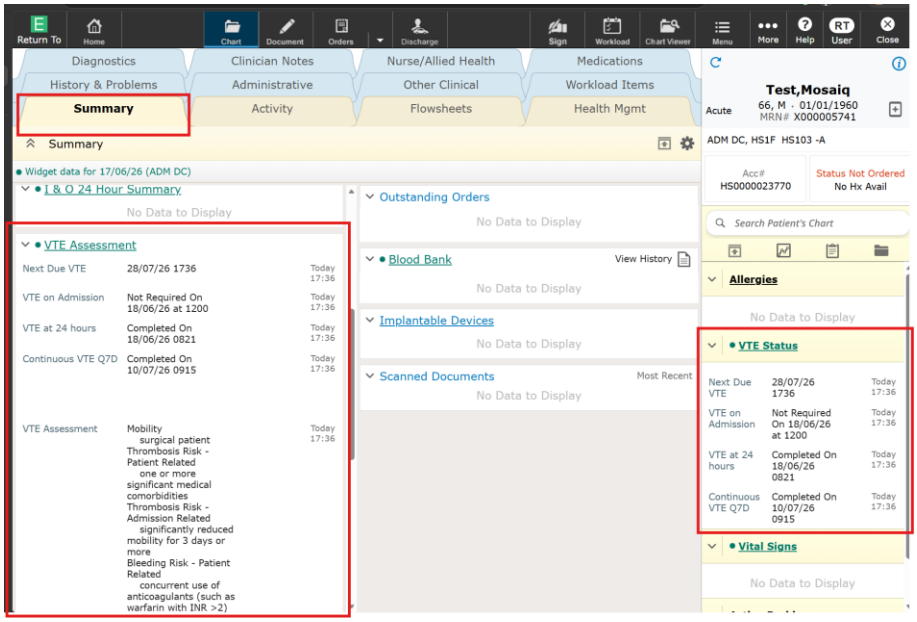
- Open the Acute Status Board.



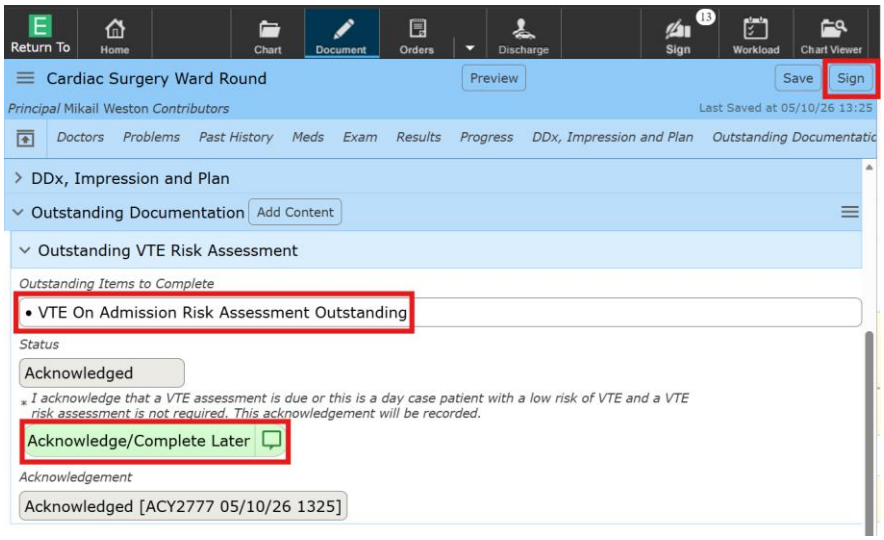
- **Acute Status Board**:
- See the VTE due flag indicating that a VTE bleeding and thrombosis assessment is needed.
- **Click** VTE Due
- **Click** here
- **See** the Next Due VTE Date and Time for the timing of the next assessment.
    - If it is *missing*, you **MUST** complete an assessment.



- Under: Take Action for VTE
- For Adults and Paediatrics over 16:
    - **Click** Document VTE Risk
- For Pregnant patients
    - **Click** Document Mat VTE Risk
-

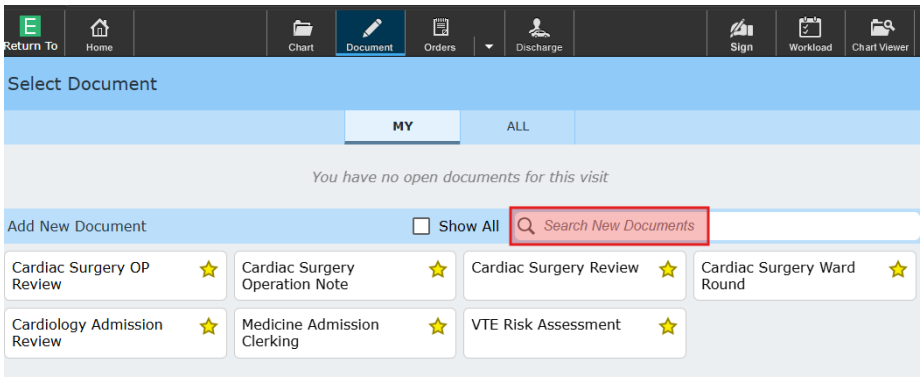


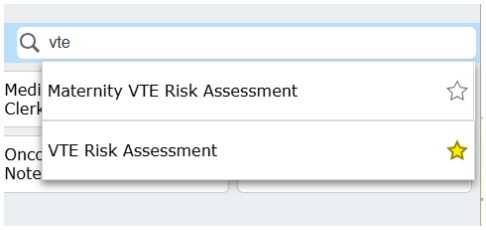
- **Patient Chart**
- VTE assessment status is displayed in the chart:
- **View** VTE Status in the reference region (under allergies) for Next Due VTE assessment date & time and compliance data,
- **Click** Summary
- **Scroll** down to VTE assessment to view the most recent assessment



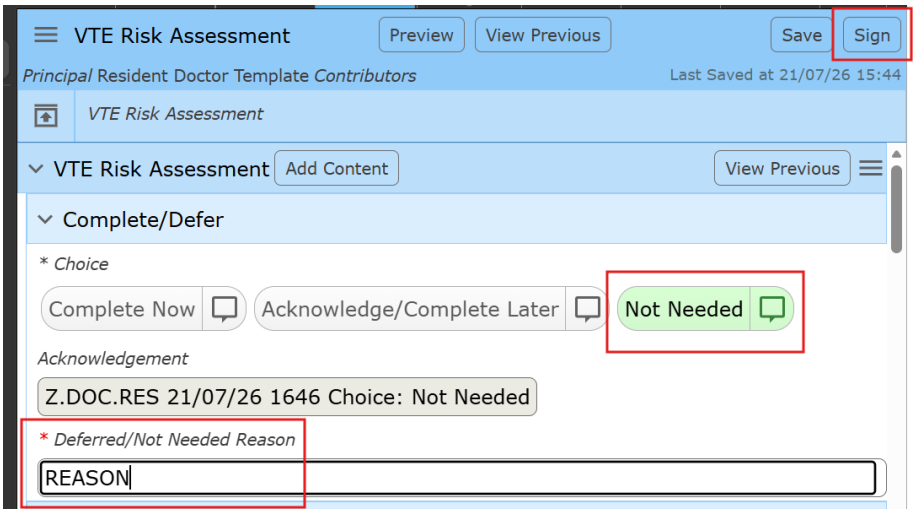
- **Within Documents**
- When a VTE assessment is due, an Outstanding Documentation Acknowledgment
- **Click** Acknowledge/Complete Later
- **Click** Sign and enter your PIN

Complete Adult VTE Risk Assessment

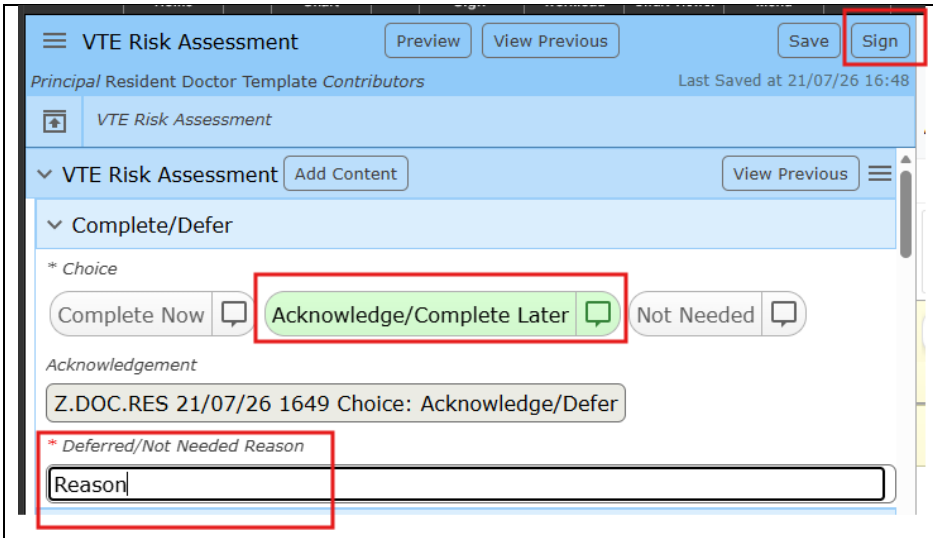




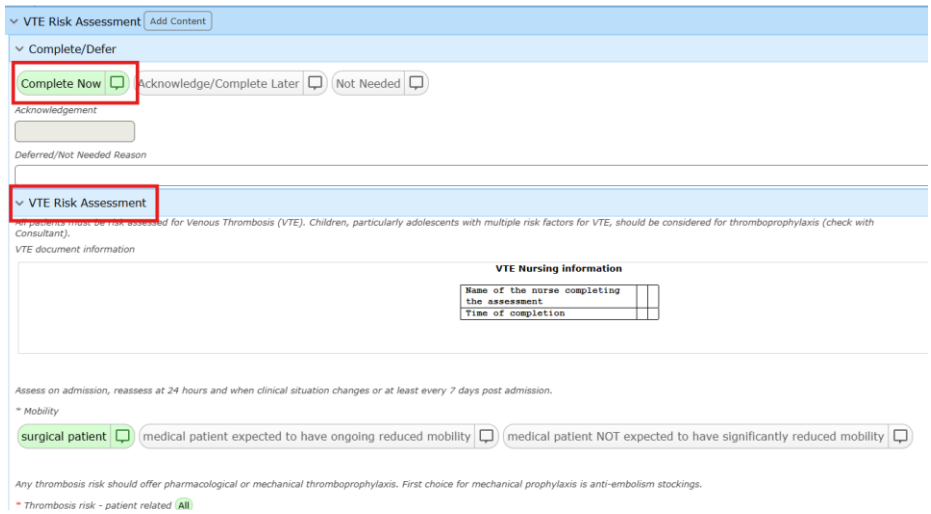
- To manually search for the document
- **Click** *Search New Document*
- **Type** VTE Risk Assessment
- **Select** the star to Favourite



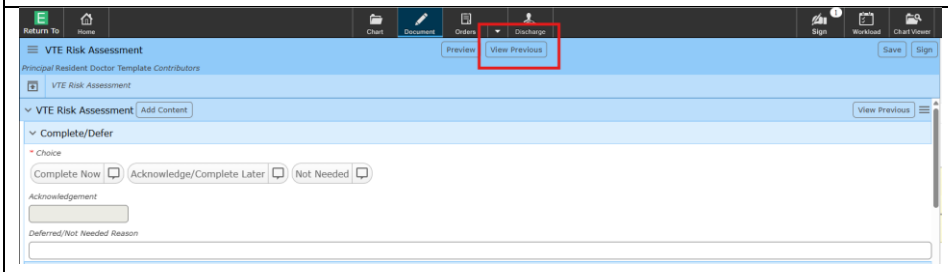
- **Not Needed:** if a patient does NOT require a VTE Assessment this must be documented.
- **Select**: Not Needed
- A reason is required
- **Select**: Sign to complete the document



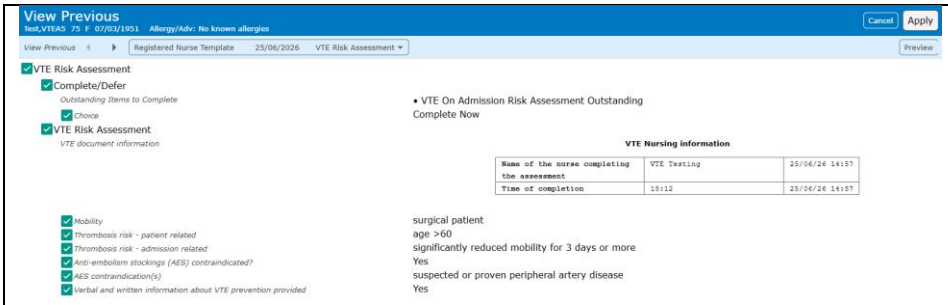
- **Complete later:** to defer doing an assessment now
- **Select**: Acknowledge/ Complete Later
- A reason is required
- **Select**: Sign to complete the document



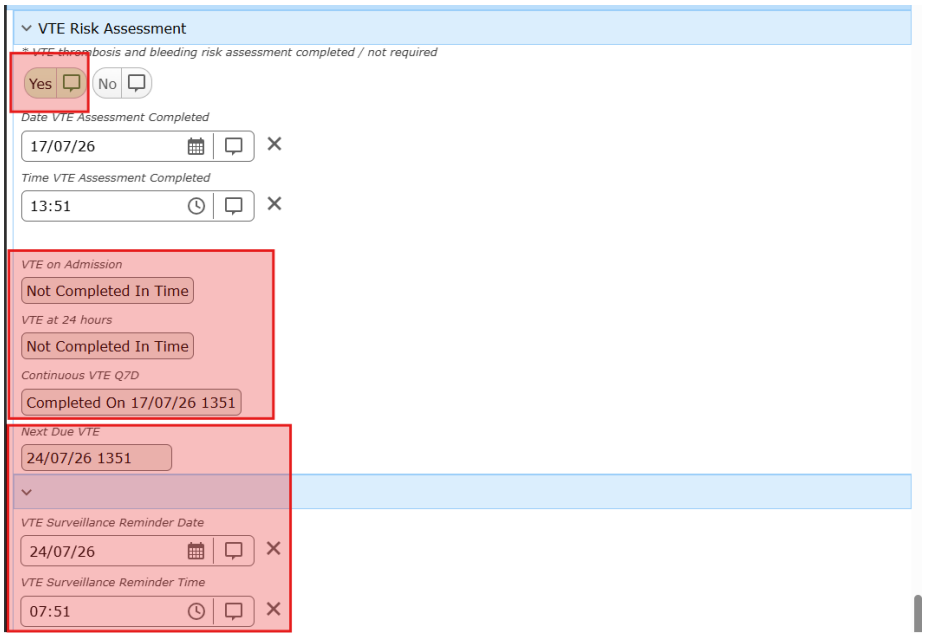
- **Complete Now:** if the patient requires a VTE Assessment.
- **Click** Complete Now
- Complete the remaining questions.



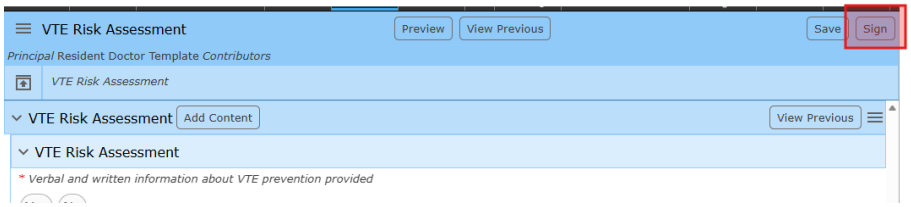
- **Click** View Previous
- to review previous VTE assessments.
- *Available only if a previous assessment has been completed.*



- **Click** Apply to copy the answers into your assessment.
- any Edits can be made on this page if required

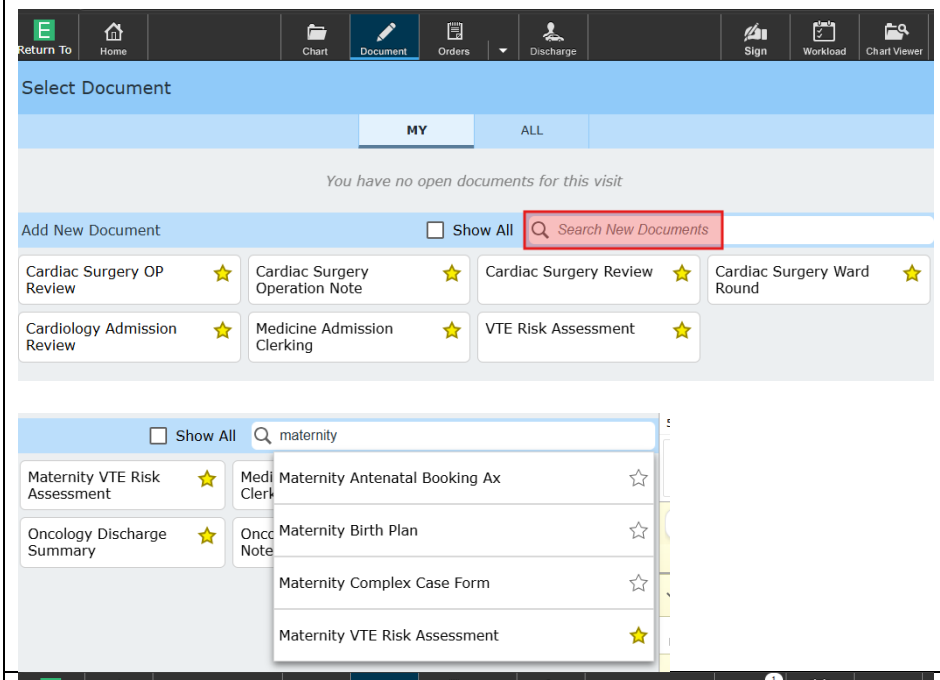


- **Click** YES - VTE thrombosis and bleeding risk assessment completed/ not required to complete the assessment
- Audit compliance is recorded automatically.
- Next due date / time assessment reminders are automatically calculated.

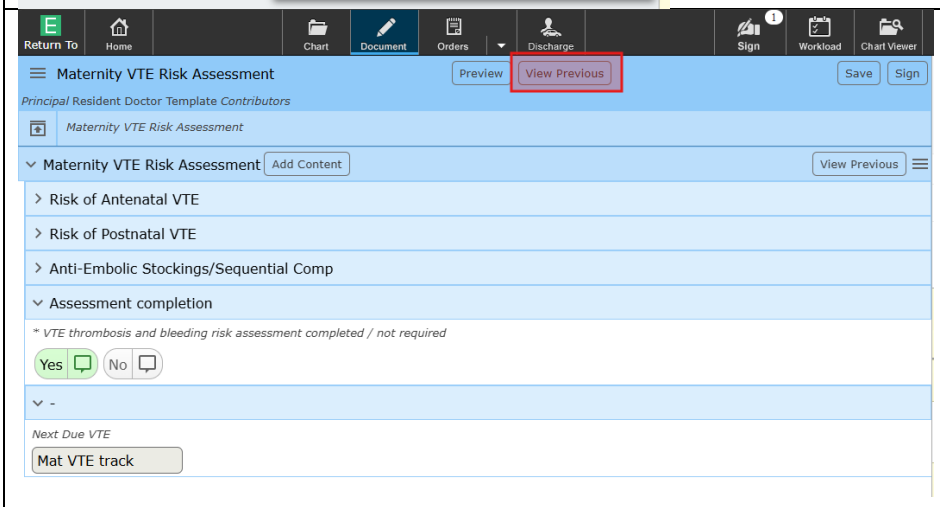


- **Click** Sign
- **Enter** your PIN

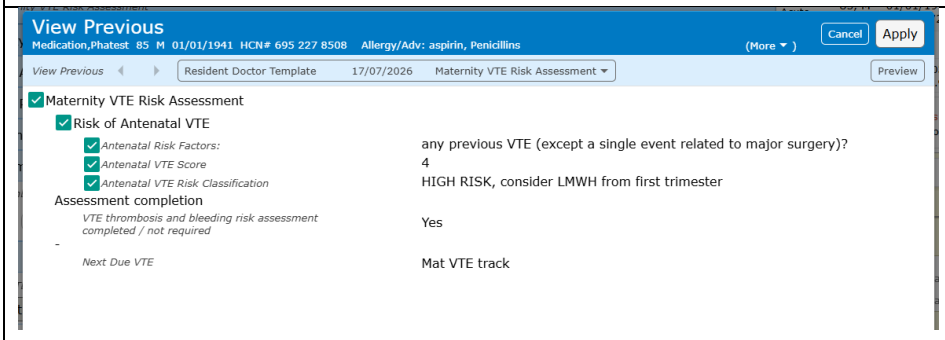
Complete Maternity VTE Risk Assessment



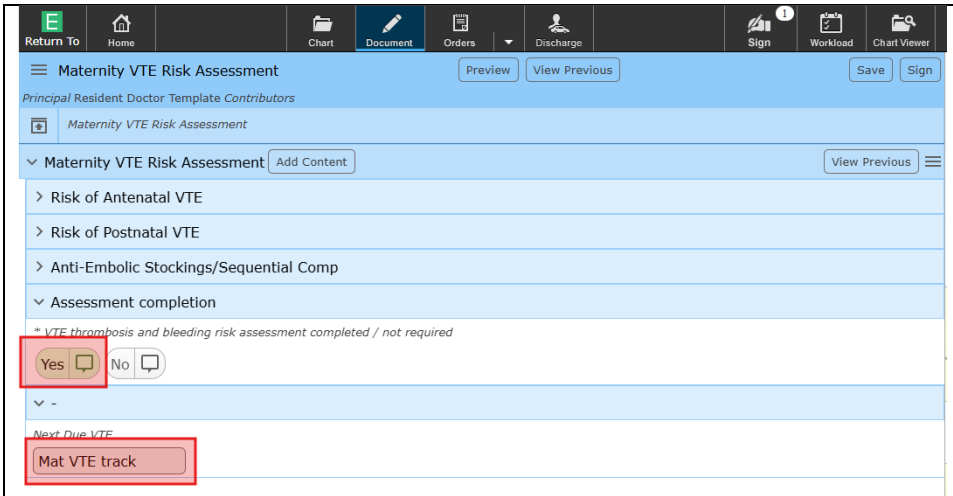
- **Select** the document as above or manually search
- **Click** *Search New Document*
- **Type** Maternity VTE Risk Assessment
- **Select** the star to Favourite



- **Click** View Previous
- to review previous VTE assessments.
- *Available only if a previous assessment has been completed.*



- **Click** Apply to copy the answers into your assessment.
- Edits can be made on this page if required



- **Document** Risk factors as per stage of pregnancy
- **Click** Yes to complete the assessment
- **Note:** After admission, there are no further timed reminders for antenatal or post-delivery assessments.