Surgical peri-operative documentation workflow

Expanse
usable | workable | safe

1. Complete the surgical consent on paper pre-operatively

- Surgical consent will remain on paper with the form filed in a paper lite set of notes
- The paper notes will remain with the patient until discharge, at which point they will be scanned and uploaded to Expanse

2. Complete surgical operation note post-operatively

- Select Document from the black navigation bar
- Search for the Operation Note PDOC using the search bar, and complete the document
- There are no mandatory fields within this document

3. Sign off medications given intra-operatively

- For any medication given by the surgeon peri-operatively e.g. local anaesthetic:
  - Surgeon requests the medication from theatre nurse
  - Nurse enters the medication on Expanse using the In Person instruction
  - Nurse draws up the medication and gives to the surgeon
  - Surgeon checks the medication before administering
  - The order generated by the nurse will flow into the Surgeon's sign queue to be signed off post-operatively
  - Select Sign in the black navigation bar, select the relevant order and sign off

4. Sign off intra-operative specimen requests

- Theatre staff will request orders via Expanse for all specimens taken intra-operatively
- These orders will flow into the Surgeon's sign queue to be signed off post-operatively
- Select Sign in the black navigation bar, select the relevant order and sign off

5. Update the patient's Problem list

- Select the History & Problems tab
- Update the list with the relevant surgical procedures and diagnoses following the operation
- Surgical procedures will automatically file to the Surgical side of the history

6. Complete post-op review/ward round

- Select Document from the black navigation bar
- Search for the Progress Note PDOC using the search bar, and complete the document
- There are no mandatory fields within this document