

Discontinuing Medication Orders on Expanse.

Purpose

This guide outlines the steps on how prescribers should correctly discontinue or stop an active medication order.

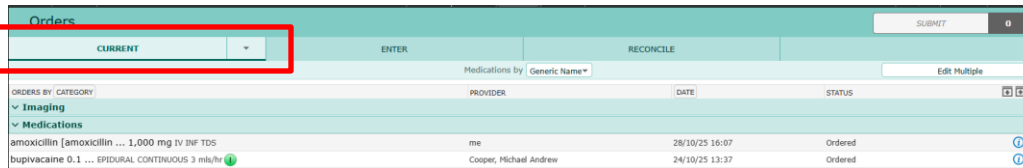
Audience

All prescribers.

Version Control

Version	Date	Author	Changes Made
1.0	6/11/25	E Dhillon Reviewed by Expanse Pharmacy	

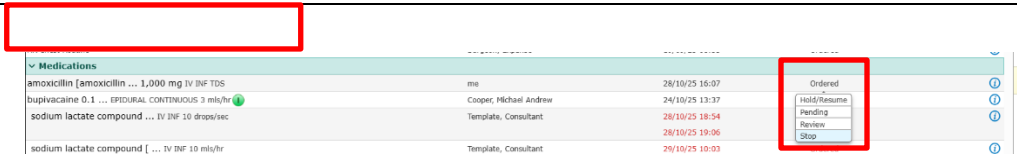
This guide outlines the steps on how prescribers should correctly discontinue or stop a medication order.



Note:

Medication Orders must be stopped/discontinued from the Orders page. **Do not try to stop/discontinue medication, by editing the MAR. This does not deactivate the order.**

1. In the patient's Orders page, go to **Current The Orders**

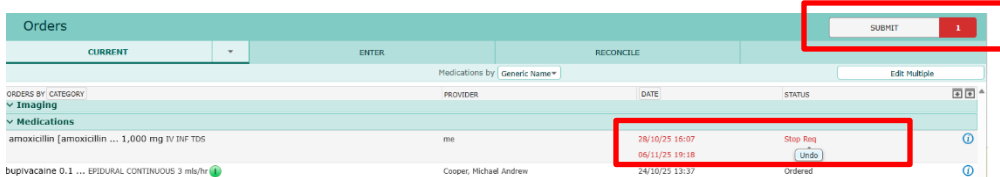


2. Go to the medication order that you want to stop.

3. In the **Status** column, click on the text (in this example status is *Ordered*; it may say *Active* if doses have been given)

4. Select **Stop** from the dropdown menu, which changes the Status to **Stop Req.** If you want to undo this, click on the text again to undo.

5. Now click **Submit**, and **Save** changes with you **PIN**.



Orders				
CURRENT		ENTER		RECONCILE
		Medications by		Generic Name
		PROVIDER		DATE
				STATUS
				Discontinued

The Order now shows as Discontinued on the Current Orders Page.

You have correctly stopped your medication.

Reminder:
Editing the MAR will not discontinue medication orders.