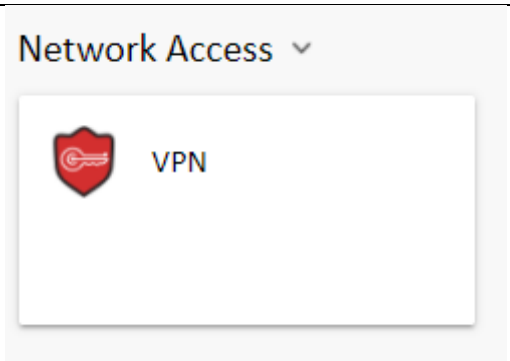
Commure Pro User Guide

How to view Clinical Reports in Patient Keeper Remotely

Logging into Patient Keeper remotely

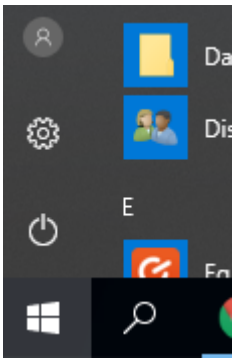
Access via either;

1. **HCA Portal and VPN** - https://portal.hcahealthcare.co.uk/
   Log into the HCA Portal using MFA authenticator to access the VPN and then access the Patient Keeper URL i.e. https://mypatients.hcahealthcare.co.uk/

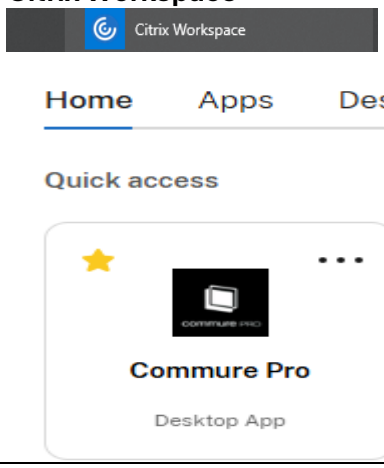


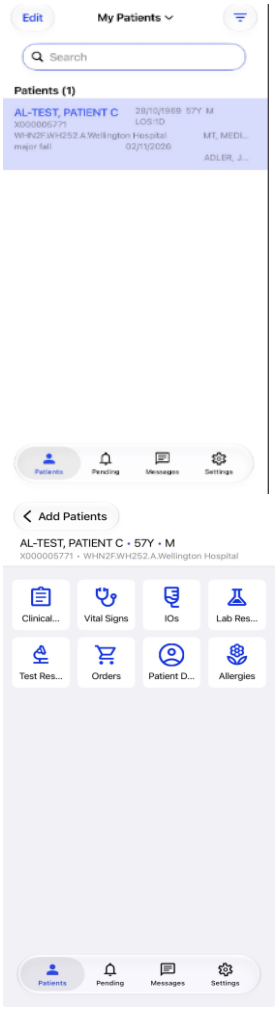
2. **Citrix Workspace** via the desktop start menu

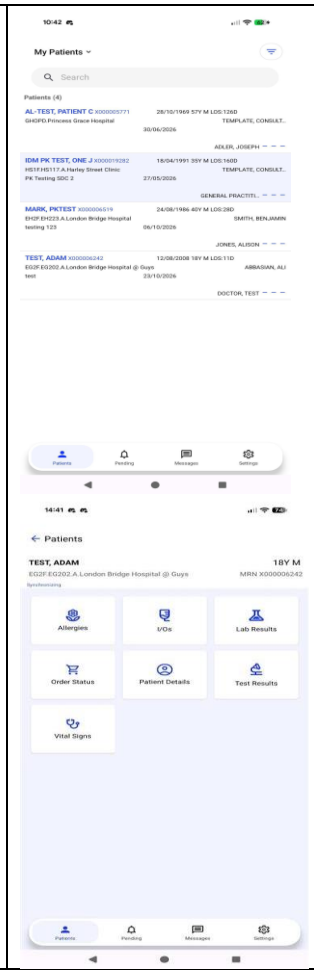
Start menu



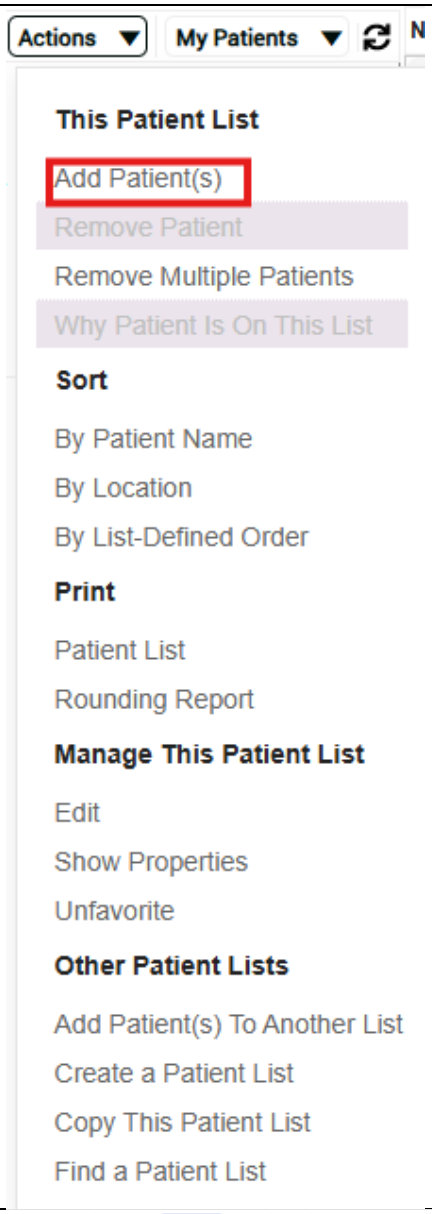
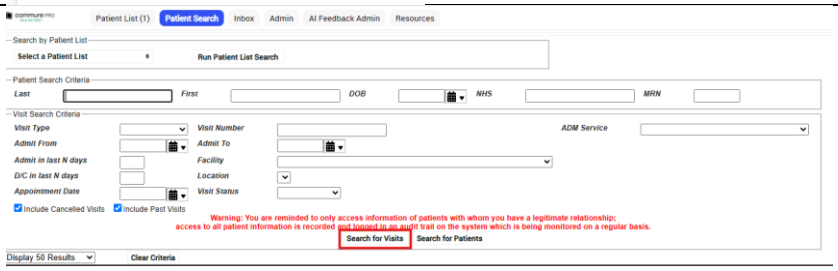
Citrix Workspace

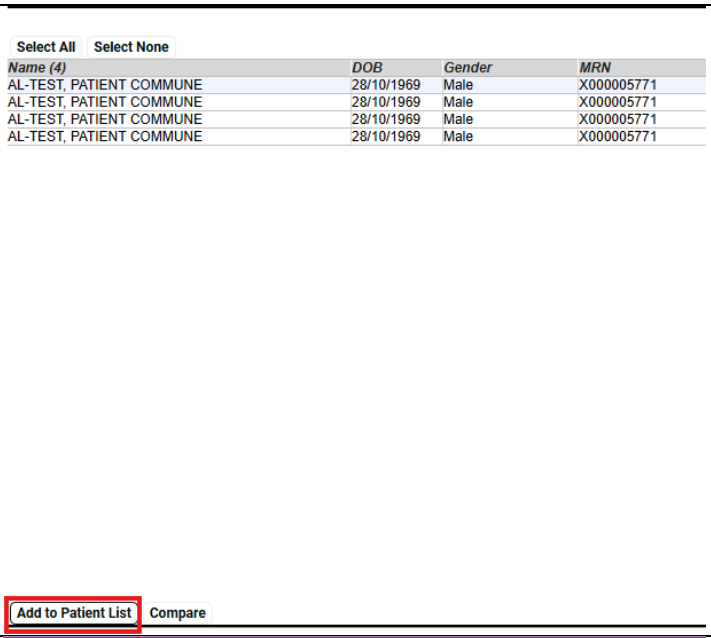
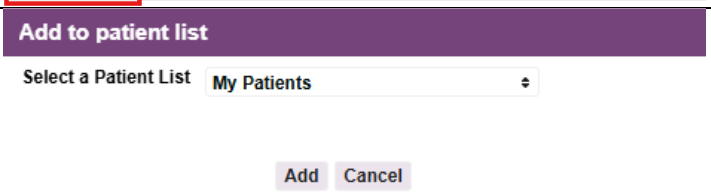


3. **Mobile App** - Download the App and log in with your HCA user account and password.	**IOS**  **Android (Patient and clinician details redacted)**



Once in Patient Keeper

1. Find your patient in your list or if the patient you are looking for has dropped off your list, you can Add the patient manually.	
2. Search for the patient using a combination of identifiers and click Search for Visits. The patient will display in the bottom half of the screen.	

3. Select the patient and click on Add to Patient List at the bottom left.	
4. Then click Add	
5. Return to patient List to find the patients reports and other clinical documents, click on the **'Clinical Notes'** section in the spine. Find the date and the report or form you require. Click to highlight and display the details below.	